



BOARD MEETING

THURSDAY 31 OCTOBER 2024

GREATER SHEPPARTON LIGHTHOUSE PROJECT



GREATER SHEPPARTON
Lighthouse Project



AGENDA

GSLP Board Meeting

THURSDAY 31 OCTOBER 2024

Commencing 4.00 PM

Lighthouse Offices, Kialla & via MS TEAMS

Board Members: Adam Furphy (Chair), Anna Agati (Treasurer), Elizabeth Capp, Rob Francis, Mohammed Yassin.

Lighthouse Reps: Amy Robinson (EO), Kathy Fuller (Board Sec)

Guests: Nil. **Minutes:** Kathy Fuller **Apologies:** Nil advised

ITEM	TIME	DESCRIPTION	LEAD
1.	4.00pm	Welcome and Acknowledgment to Country - Apologies - Declaration of Interests - Confirmation of Agenda - Chair update	EC (Acting Chair)
2.	4.05pm	Adoption of previous minutes & Review of Actions 2.1. Minutes Board meeting held 15 August 2024 2.2. Review of Actions	EC
3.	4.15pm	STRATEGIC MATTERS (For Discussion) (verbal) 3.1. Facilitator strategy session Feb board meeting 3.2. investing funds into a high-interest account	EC AR (EO)
4.	4.20pm	FINANCE REPORT (Approval) - refer EO report for commentary 4.1. Approval of Financial @ 30 September 2024 4.2. Approval of 2024-25 forecast budget	AR/AG (Treas)
5.	4:30pm	FOR DECISION (Approval) 5.1. Approval of new Board members <i>(to be sent under separate cover)</i> 5.2. Approval (Noting) Amendments to Constitution	AF
6.	4:50pm	FOR INFORMATION 6.1. Executive Officer's Report	AR
7.	5:10pm	Correspondence 7.1. Inwards - Letter of thanks Headspace <i>Recommendation: The Board note the correspondence as presented.</i>	AR
8.	5:15pm	General business	EC
9.	5:30pm	9.1. Approval of 2025 meeting dates	EC

Next Meeting: Thursday 28 November 2024 @ 4pm

(followed by dinner with GSLP staff at 6pm venue TBC)

- Welcome to new Board members
- Photo Opportunity (single/group)

Minutes **Draft**

GSLP Board Meeting

FRIDAY 16 AUGUST 2024

Commencing @ 9.00am

Lighthouse Offices, Emerald Bank, Kialla

Members: Adam Furphy (Chair), Elizabeth Capp, Anna Agati, Rob Francis and Mohammed Yassin (voting members).
Amy Robinson (Executive Officer) – Non-voting.

Guests: Sarah Pain (GSLP Staff)

Apologies: Nil

Minutes: Sarah Pain /Amy Robinson

1. **Welcome & Chair Update**

Adam Furphy (Chair) opened the meeting by acknowledging the Traditional Owners of the land on which we meet and paid respects to elder's past, present, and emerging. Adam sought confirmation of the agenda. There were no further matters requested.

Adam advised that the last board meeting was held without management due to the passing of staff member Bella Ainsworth on the scheduled day. Adam advised that the Board acknowledge the challenge and impact this has on staff, the Board, and the wider network. The meeting time was used by the board to discuss support to staff going forward and on the strategic session to be held at a date to be confirmed.

The Lighthouse office would be closed for one week to allow the staff time to grieve with all programs also closed.

Adam further acknowledged that Bella was a ray of light and an integral member of the Lighthouse team, and it was an opportunity to celebrate and draw on her positive energy.

The minutes and papers provided in the agenda were deferred to this meeting.

2. **Apologies**

Nil.

3. **Declaration of Interest**

There were no declarations advised.

4. **REVIEW OF MINUTES AND ACTIONS**

4.1. **Approval of Previous Minutes**

RESOLUTION: *The minutes from the GSLP Board meetings held on 17 April February 2024 were approved without amendment.* **CARRIED.**

4.2. Review of Actions

The status of actions were noted.

5. STRATEGIC MATTERS

Social Ventures Australia – evaluation and social return on investment

- Social Ventures Australia are visiting in October 2024 to help develop the tools to measure data aligned with our theory of change.

5.1. Philanthropic Summit

- The partner organisations have not met yet however Andrew Fairley had reached out to Adam Furphy. Adam confirmed he would arrange a meeting with EO's and chair or board members from both Greater Shepparton, Fairly Foundation and Lighthouse to progress.

Amy shared a summary of the results from the post-summit survey.

Attendees highlighted the role of Lighthouse as a Backbone organization and acknowledged the scale of the work Lighthouse has been leading. There was also consistency noted across the speeches, indicating that the presenters and their respective organizations are aligned in their thinking and approach. Respondents mentioned Shepparton's entrepreneurial spirit while also recognizing the significant challenges faced by many in the community.

The insights gained from the summit, as well as the materials prepared for it, should be used to inform Lighthouse's financial strategy moving forward.

The board commented that the summit had provided a positive platform for the region as well as an opportunity for both organisations to embed future thinking and sustainability into their models of operation and the significant lever to achieve these strategic priorities the philanthropic sector represents to both organisations.

5.2. Review of Board Composition

The Board discussed future opportunities to strengthen its composition by addressing existing skills and knowledge gaps.

Key areas identified for enhancement included:

- First Nations representation
- Legal expertise
- Entrepreneurial experience
- Lived experience and youth.

Additionally, the Board agreed that the inclusion of a board observer with a focus on youth would also be valuable in aligning with the objectives of the Lighthouse for future consideration.

The draft advertisement for new Board members was shared with the Board for comment.

The Board discussed the option to consider remuneration for potential candidates that match specific criteria such as those from underrepresented groups (youth or First Nations).

Director Rob Francis advised that several NFP are providing paid similar models, however, this could be a professional conflict for some Directors in their employed roles. Adam Furphy suggested rather than payment that we consider incentivising through professional development opportunities and paid training.

Elizabeth Capp highlighted the number of young people nominating as candidates for the upcoming Council election and suggested this shows young people are interested in leadership positions locally.

The Board agreed that mentoring from experienced Board members and contributing to professional development opportunities was a good incentive to open up to a broader market and should be included through the advertisement process.

Action: Amy Robinson to amend the draft Board Member PD to include the support of paid professional development opportunities and mentoring as well as highlight the personal benefit from being on the Lighthouse Board.

Resolution: The Board endorsed the progression to advertising for up to three Board members with the amendments to include support of paid professional development and mentoring and that a review of the Constitution be undertaken to ensure it serves the Board going forward in particular the areas in relation to the quorum and period of service. CARRIED.

Board

Further to the skills matrix mapping completed by the board and in preparation to welcome new board directors, Amy shared a Board Health Check link and asked the board members to complete the survey which would be open until the third week of September. The findings would enable analysis of board opportunities and potential weaknesses / risk with the goal of early identification and mitigation particularly relevant during the succession phase.

5.3. 10 Year Celebration

Amy Robinson and Sarah Pain provided an update on progressions for the 10-year celebrations of Lighthouse.

The social media 'campaign' will focus on Lighthouse giving back to celebrate their 10-year journey. The concept was broadly endorsed by the board with the suggestion to consider content that might be usable in multiple formats as well as a grass roots and less flashy and polished overall aesthetic to the campaign to remain true to our brand.

The dinner to thank Ross McPherson for his contribution to the board and Lisa McKenzie on her OAM as well as significant impact to Lighthouse was discussed and confirmed for 19th of September at Teller Collective.

6. FINANCIAL REPORT

The Board received an update on the financial position of Lighthouse as of 30 June 2024.

Anna shared that the full year figures and acknowledged that the Lighthouse has moved to a financial year reporting period, rather than aligned to the previous DE contract period of October to September.

Summary of information shared.

- Lower income year
- Staff costs have increased but have reduced staff numbers.
- Net overall \$30K increase cash at bank.
- \$1.5M funding surplus as of June 30, 2024. Some of these funds allocated to program operation and some earmarked for Strategic Projects.

Questions raised re: financials led to Anna confirming.

- Coincidence that \$1.5M is the same as our total annual trading cost.
- As at the end of June 2024, net assets consist of bank account, assets and taking away any liabilities (PAYG, GST) with allowances for statutory requirements. That \$1.5M has been broken down into different buckets, \$490K of the funding is discretionary. Approx, \$1M allocated to programs.

RESOLUTION: The Board approved the financials and report as presented for the month ending 30 June 2024. CARRIED

7. FOR DECISION

7.1. Approval of Additional Card Holders

Due to the retirement of three credit cards from the system (former employees) approval was sought from the Board for the issuing of new credit cards to three staff members.

The board noted that credit cards have a max limit of \$1k which sees a total of 10 credits cards totalling a \$10K limit across the organisation. To enable the issuing of the new credit cards and the supporting bank feed to Xero signatures are required by the Chair and Treasurer.

This approval sought a reallocation of cards in new staff names which could be achieved by reducing the EO's card limit and enabling sufficient funds in the credit pool to allow the new card allocations without increasing the overall credit limit.

RESOLUTION: The GSLP Board approved the issuing of three new credit cards in the names of:

- **Sam Sharpe in the capacity of OLLY Coordinator**
- **Mat Golding in the capacity of Pitstop Coordinator; and**
- **Sarah Norris in the capacity of Secondary & Transitions Manager**

further approved that the Chair Adam Furphy and Treasurer Anna Agati sign the required bank forms.

CARRIED

8. FOR INFORMATION

8.1. EXECUTIVE OFFICER'S REPORT

The EO provided an update to the Board on key activities during the reporting period.

Orange Sky

Amy provided an update on how the partnership with Orange Sky materialised.

The issue was identified through data from the Family Haven parents that highlighted.

- Increasing cost of living pressure.
- Cost of laundry service in Mooroopna; and
- Hard to find time to do laundry with small children at public laundry service.

Initial investigations of purchasing a washing machine and dryer on site at Family Haven indicated that it would be costly to run, and cycles would take too long. This led Amy to looking into alternative options. Amy reached out to Orange Sky and organised an onsite meeting in Mooroopna where they agreed to partner and progress this opportunity.

An MOU between Orange Sky and St Albans Church has been signed, official launch October 2024.

Amy advised that she has put a proposal to GV Water to partner with Lighthouse to cover the cost of the water used to run the machines which includes additional funds to cover cost of the Family Haven amenities/'rent.'

Discussions have also been held with GoTAFE assets team to consider having an Orange Sky pod located at OLLY space, however this was declined. Alternate sites such as Unity Church on Maude Street, Shepparton have also been raised. This remains in the conceptual stage.

Site partner contracts

Amy shared the success in prioritising/shifting to longer-term arrangements with site partners to align with DE funding period. With this Lighthouse has moved from MOUs with key partners to formal contracts.

- St Albans Church agreement – alignment completed.
- GOTafe – alignment completed, with their assets team adding \$3000 per annum site fee.

Resolution: The GSLP Board noted the EO report and CARRIED

9. CORRESPONDENCE

Inwards

Formal resignation Ross McPherson from GSLP Board.
Letter of thanks Peter Johnson OAM

Outwards

Letters to Peter Johnson & Sonja Hood on their recent King's Birthday awards

10. GENERAL BUSINESS

There was no further business raised.

11. BOARD STRATEGY SESSION

The Chair opened the strategic session of the Board by providing an overview of the past 10 years of achievements and future directions. The conversation was then opened to the table.

11.1. Informing the strategy discussion and board input

Key questions for discussion:

1. Where are we now?
2. Where do we want to be?
3. How do we get there?
4. Enablers and barriers to achieve this?
5. How do we know if we've got there?

11.2. Monitoring & Evaluation SVA

Noted this was discussed earlier in the meeting with re: to SVA Simon Faivel

11.3. Funding Strategy

Document presented by Amy see *Funding Strategy* in supporting document.
Discussion included.

DE Funding:

- Does not include indexation as it was a fixed grant amount.
- Lighthouse funding linked to Shepparton Education Plan funding; this runs out 2027.
- Proactive with Sharon HS to help shape another bid.
- Sharpen messaging around 'avoided cost,' investment in prevention.

- Potential to tap into revenue stream for brokerage, underspend in government areas and NDIS funding for clients.

A general discussion followed including the emphasis on establishing future long term and sustainable funding to support the Lighthouse backbone and our impact in community to be lasting. Discussed diversification of risk, increasing and new revenue streams and income generation with less reliance on Government funding. Rob Francis offered support in assisting the EO to develop a business case suitable for Government should there be opportunity to pitch outside of the Department Education.

Action: Rob Francis to assist EO Amy Robinson to develop a business case as part of a pitch document to government to use out of Department Education.

The need to refine / develop a current strategy to include:

- Plan on a page.
- Strong links to being a Backbone organisation.

- Reflect the strategic principles of collective impact.
- Align with Theory of Change

This work is evolving post 1000 Conversations, Summit outcomes and findings, and SVA support and will recommence taking on board the findings from today's strategy session.

Action: Draft strategy to be developed aligned with outcomes from the Board Strategy session and informing evidence

12. NEXT MEETING

Wednesday 24 October 2024 commencing @ 4.00pm
Lighthouse Offices, Emerald Bank /MS Teams

Meeting Closed: 12:20pm

The minutes of the GSLP Board meeting held on 16 August 2024 were endorsed at the Board meeting held on 31 October 2024.

Adam Furphy
Chair
Greater Shepparton Lighthouse Project

Actions

GSLP BOARD

at 31 OCTOBER 2024

MEETING DATE	ACTION	LEAD	STATUS
16/8/24	Amy Robinson to amend the draft Board Member PD to include the support of paid professional development opportunities and mentoring as well as highlight the personal benefit from being on the Lighthouse Board. Completed	AR	COMPLETED
16/8/24	The Board endorsed the progression to advertising for up to three Board members with the amendments to include support of paid professional development and mentoring and that a review of the Constitution be undertaken to ensure it serves the Board going forward in particular the areas in relation to the quorum and period of service. October Update – Constitution amended to reflect current needs of the Board around the quorum under General and members meeting – Circular resolution put – Refer to Agenda for adoption- <u>closed</u>	KF (AR)	COMPLETED
16/8/24	Rob Francis to assist Amy Robinson to develop a business case as part of a pitch document to government to use out of Department Education.	RF AR	OPEN
16/8/24	Draft strategy to be developed aligned with outcomes from the Board Strategy session and informing evidence Update – Refer to Agenda Item 3.1 for next steps.	AR	COMPLETED

Profit and Loss

Greater Shepparton Lighthouse Ltd For the 3 months ended 30 September 2024 Accrual Basis

	JUL-SEPT 2024	JUL-SEPT 2023	YTD VARIANCE	VARIANCE %	
Trading Income					
Government Grants	249,999.99	247,400.00	2,599.99	1.05%	↑
Other Grant Income	110,909.09	-	110,909.09	-	—
Fee For Service	4,236.36	500.00	3,736.36	747.27%	↑
Total Trading Income	365,145.44	247,900.00	117,245.44	47.30%	
Programs Direct Costs (COS)					
Supplies & Materials	10,902.58	27,991.84	(17,089.26)	-61.05%	↓
Other Program/Support Costs	3,227.89	1,393.07	1,834.82	131.71%	↑
Staff Costs - Direct	335,988.56	270,441.37	65,547.19	24.24%	↑
Total Programs Direct Costs (COS)	350,119.03	299,826.28	50,292.75	16.77%	
Gross Profit	15,026.41	(51,926.28)	66,952.69	128.94%	
Other Revenue					
Fundraising Income	789.92	-	789.92	-	—
Donations Received	36,425.00	68,478.65	(32,053.65)	-46.81%	↓
Other Government Support	914.37	-	914.37	-	—
Other Income	-	1,386.25	(1,386.25)	-100.00%	↓
Total Other Revenue	38,129.29	69,864.90	(31,735.61)	-45.42%	
Net Income before Operating Expenses	53,155.70	17,938.62	35,217.08	196.32%	
Operating Expenses					
Administration Fees - Back Bone	-	960.80	(960.80)	-100.00%	↓
Advertising & Promotions	1,404.13	-	1,404.13	-	—
Bank Fees	502.90	387.89	115.01	29.65%	↑
Computer Consumables/Software	5,847.76	7,082.61	(1,234.85)	-17.43%	↓
Depreciation	4,867.38	34,500.43	(29,633.05)	-85.89%	↓
Freight & Courier	-	1,500.00	(1,500.00)	-100.00%	↓
Functions	-	2,869.09	(2,869.09)	-100.00%	↓
Insurance	1,270.20	-	1,270.20	-	—
Leasehold Expenses	18,850.20	26,147.88	(7,297.68)	-27.91%	↓
Meeting Costs	205.31	401.12	(195.81)	-48.82%	↓

	JUL-SEPT 2024	JUL-SEPT 2023	YTD VARIANCE	VARIANCE %	
Motor Vehicle Expenses	5,956.12	6,589.43	(633.31)	-9.61%	↓
Office Expenses	-	247.24	(247.24)	-100.00%	↓
Postage, Printing and Stationery	378.85	2,328.27	(1,949.42)	-83.73%	↓
Professional Fees	2,700.00	38,469.42	(35,769.42)	-92.98%	↓
Safety Equipment	9.72	228.48	(218.76)	-95.75%	↓
Staff Costs - Indirect	7,758.71	5,589.20	2,169.51	38.82%	↑
Subscriptions	730.11	752.12	(22.01)	-2.93%	↓
Telecommunications and Internet	1,808.16	2,803.49	(995.33)	-35.50%	↓
Total Operating Expenses	52,289.55	130,857.47	(78,567.92)	-60.04%	
Current Period Net Profit	866.15	(112,918.85)	113,785.00	100.77%	
Funding Balance Brought Forward					
Government Grants	280,634.58	188,933.46	91,701.12	48.54%	↑
Other Grant Income	671,215.85	883,188.32	(211,972.47)	-24.00%	↓
Donations	313,955.68	214,501.09	99,454.59	46.37%	↑
Other Income	236,873.89	192,894.09	43,979.80	22.80%	↑
Total Funding Balance Brought Forward	1,502,680.00	1,479,516.96	23,163.04	1.57%	
Net Funds Available	1,503,546.15	1,366,598.11	136,948.04	10.02%	

Balance Sheet

Greater Shepparton Lighthouse Ltd

As at 30 September 2024

Accrual Basis

	30 SEPT 2024	30 JUNE 2024	NET MOVEMENT	VARIANCE %
Assets				
Bank				
Credit Cards	209.93	-	209.93	-
Business Account	1,666,885.42	1,631,695.68	35,189.74	2.16% ↑
Total Bank	1,667,095.35	1,631,695.68	35,399.67	2.17%
Current Assets				
Accounts Receivable	2,600.00	331,960.00	(329,360.00)	-99.22% ↓
Total Current Assets	2,600.00	331,960.00	(329,360.00)	-99.22%
Fixed Assets				
Furniture and Equipment	16,507.46	17,165.83	(658.37)	-3.84% ↓
Leasehold Improvements	4,829.25	5,085.62	(256.37)	-5.04% ↓
Motor Vehicles	40,768.30	43,510.03	(2,741.73)	-6.30% ↓
Total Fixed Assets	62,105.01	65,761.48	(3,656.47)	-5.56%
Total Assets	1,731,800.36	2,029,417.16	(297,616.80)	-14.67%
Liabilities				
Current Liabilities				
Accounts Payable	6,725.33	2,570.91	4,154.42	161.59% ↑
Income in Advance				
Income in Advance – DE	50,000.01	300,000.00	(249,999.99)	-83.33% ↓
Income in Advance - J & A Andreadis	-	8,000.00	(8,000.00)	-100.00% ↓
Total Income in Advance	50,000.01	308,000.00	(257,999.99)	-83.77%
Integrated Client Account				
BAS Liabilities				
GST	30,847.40	65,210.25	(34,362.85)	-52.70% ↓
PAYG Tax Payable	14,112.00	13,636.00	476.00	3.49% ↑
Total BAS Liabilities	44,959.40	78,846.25	(33,886.85)	-42.98%
Total Integrated Client Account	44,959.40	78,846.25	(33,886.85)	-42.98%
Payroll Liabilities				
Super Clearing Account	(4,660.89)	-	(4,660.89)	-
Total Payroll Liabilities	(4,660.89)	-	(4,660.89)	-
Provision for Employee Entitlements				
Provision for Annual Leave	77,454.71	72,436.72	5,017.99	6.93% ↑

	30 SEPT 2024	30 JUNE 2024	NET MOVEMENT	VARIANCE %	
Provision for Long Service Leave	4,234.41	4,711.17	(476.76)	-10.12%	↓
Provision for Time in Lieu	1,997.96	6,034.39	(4,036.43)	-66.89%	↓
Total Provision for Employee Entitlements	83,687.08	83,182.28	504.80	0.61%	
Provision for Payroll Tax	-	6,264.40	(6,264.40)	-100.00%	↓
Credit Cards	-	330.04	(330.04)	-100.00%	↓
Total Current Liabilities	180,710.93	479,193.88	(298,482.95)	-62.29%	
Total Liabilities	180,710.93	479,193.88	(298,482.95)	-62.29%	
Net Assets	1,551,089.43	1,550,223.28	866.15	0.06%	
Equity					
Current Year Earnings	1,503,546.15	23,163.04	1,480,383.11	6,391.14%	↑
Retained Earnings	47,543.28	24,380.24	23,163.04	95.01%	↑
Retained Project Funding	-	1,502,680.00	(1,502,680.00)	-100.00%	↓
Total Equity	1,551,089.43	1,550,223.28	866.15	0.06%	

Cash Summary

Greater Shepparton Lighthouse Ltd For the 3 months ended 30 September 2024

	JUL-SEPT 2024	JUL-SEPT 2023	VARIANCE
Income			
Government Grants	300,000.00	-	- —
Other Grant Income	110,909.09	-	- —
Fee For Service	3,481.81	500.00	596.36% ↑
Donations Received	28,485.00	40,478.65	-29.63% ↓
Fundraising Income	789.92	-	- —
Other Government Support	914.37	-	- —
Other Income	-	1,456.25	-100.00% ↓
Total Income	444,580.19	42,434.90	947.68%
Less Expenses			
Payroll Liabilities	4,184.89	(3,704.00)	212.98% ↑
Program Direct Costs (COS)			
Supplies & Materials	9,829.64	24,967.01	-60.63% ↓
Other Program/Support Costs	3,182.44	2,333.96	36.35% ↑
Staff Costs - Direct	341,748.16	257,859.89	32.53% ↑
Total Program Direct Costs (COS)	354,760.24	285,160.86	24.41%
Operating Expenses			
Administration Fees - Back Bone	-	960.80	-100.00% ↓
Advertising & Promotions	1,404.13	-	- —
Bank Fees	502.90	366.89	37.07% ↑
Computer Consumables/Software	5,820.20	6,917.71	-15.87% ↓
Freight & Courier	-	1,500.00	-100.00% ↓
Functions	-	2,869.09	-100.00% ↓
Immediate Write-Off - Furniture and Equipment >\$300	163.64	-	- —
Insurance	1,270.20	-	- —
Leasehold Expenses	18,291.43	18,830.58	-2.86% ↓
Meeting Costs	205.31	401.12	-48.82% ↓
Motor Vehicle Expenses	6,078.96	6,272.08	-3.08% ↓
Office Expenses	-	247.24	-100.00% ↓
Postage, Printing and Stationery	399.10	2,130.64	-81.27% ↓
Professional Fees	2,700.00	24,891.92	-89.15% ↓

	JUL-SEPT 2024	JUL-SEPT 2023	VARIANCE
Safety Equipment	9.72	228.48	-95.75% ↓
Staff Costs - Indirect	6,610.52	7,942.95	-16.78% ↓
Subscriptions	730.11	752.12	-2.93% ↓
Telecommunications and Internet	1,808.16	2,420.77	-25.31% ↓
Total Operating Expenses	45,994.38	76,732.39	-40.06%
Total Expenses	404,939.51	358,189.25	13.05%
Surplus (Deficit)	39,640.68	(315,754.35)	112.55%
Plus Other Cash Movements			
Fixed Assets	-	(11,034.54)	100.00% ↑
Lease - Nissan Finance	-	(835.36)	100.00% ↑
Total Other Cash Movements	-	(11,869.90)	100.00%
Plus GST Movements			
GST Collected	41,325.38	101.62	40,566.58% ↑
GST Paid	(45,236.35)	(37,238.93)	-21.48% ↓
Net GST Movements	(3,910.97)	(37,137.31)	89.47%
Net Cash Movement	35,729.71	(364,761.56)	109.80%
Summary			
Opening Balance	1,631,365.64	1,576,883.49	3.46%
Plus Net Cash Movement	35,729.71	(364,761.56)	109.80% ↑
Cash Balance	1,667,095.35	1,212,121.93	37.54%

Cash Summary - Monthly for the Period ended 30/09/2024

Greater Shepparton Lighthouse Ltd For the month ended 30 September 2024

	JUL 2024	AUG 2024	SEPT 2024	JUL-SEPT 2024
Income				
Government Grants	300,000.00	-	-	300,000.00
Other Grant Income	-	-	110,909.09	110,909.09
Fee For Service	3,481.81	-	-	3,481.81
Donations Received	6,368.30	3,166.70	18,950.00	28,485.00
Fundraising Income	-	434.52	355.40	789.92
Other Government Support	-	914.37	-	914.37
Total Income	309,850.11	4,515.59	130,214.49	444,580.19
Less Expenses				
Payroll Liabilities	(12,777.30)	13,089.30	3,872.89	4,184.89
Program Direct Costs (COS)				
Supplies & Materials	3,347.79	4,298.78	2,183.07	9,829.64
Other Program/Support Costs	691.22	1,516.01	975.21	3,182.44
Staff Costs - Direct	97,125.87	101,609.96	143,012.33	341,748.16
Total Program Direct Costs (COS)	101,164.88	107,424.75	146,170.61	354,760.24
Operating Expenses				
Advertising & Promotions	-	1,214.13	190.00	1,404.13
Bank Fees	24.20	344.21	134.49	502.90
Computer Consumables/Software	2,678.69	2,219.54	921.97	5,820.20
Insurance	1,270.20	-	-	1,270.20
Leasehold Expenses	4,529.11	9,081.12	4,844.84	18,455.07
Meeting Costs	10.84	116.09	78.38	205.31
Motor Vehicle Expenses	4,251.03	320.20	1,507.73	6,078.96
Postage, Printing and Stationery	140.62	70.55	187.93	399.10
Professional Fees	-	2,700.00	-	2,700.00
Safety Equipment	-	9.72	-	9.72
Staff Costs - Indirect	1,448.22	1,255.38	3,906.92	6,610.52
Subscriptions	243.37	243.37	243.37	730.11
Telecommunications and Internet	1,205.44	-	602.72	1,808.16
Total Operating Expenses	15,801.72	17,574.31	12,618.35	45,994.38
Total Expenses	104,189.30	138,088.36	162,661.85	404,939.51
Surplus (Deficit)	205,660.81	(133,572.77)	(32,447.36)	39,640.68
Plus GST Movements				
GST Collected	30,229.93	-	11,095.45	41,325.38
GST Paid	(1,856.26)	(37,415.43)	(5,964.66)	(45,236.35)
Net GST Movements	28,373.67	(37,415.43)	5,130.79	(3,910.97)

	JUL 2024	AUG 2024	SEPT 2024	JUL-SEPT 2024
Net Cash Movement	234,034.48	(170,988.20)	(27,316.57)	35,729.71
Summary				
Opening Balance	1,631,365.64	1,865,400.12	1,694,411.92	1,631,365.64
Plus Net Cash Movement	234,034.48	(170,988.20)	(27,316.57)	35,729.71
Cash Balance	1,865,400.12	1,694,411.92	1,667,095.35	1,667,095.35

Profit and Loss by Main Programs all Funding

Greater Shepparton Lighthouse Ltd
For the 3 months ended 30 September 2024
Accrual Basis

	BACK BONE (BB)	BB: STRATEGIC PROJECTS	EARLY YEAR (EY)	EY: FAMILY HAVEN MOOROOPNA	EY: SCHOOL HUBS	SECONDARY & TRANSITIONS (ST)	ST: LIFE LINKS	ST: OLLY	ST: PIT STOP	TOTAL	ARCHIVED PROGRAMS	UNASSIGNED	TOTAL
Trading Income													
Government Grants	112,500.00	-	62,500.02	-	-	24,999.99	-	24,999.99	24,999.99	249,999.99	-	-	249,999.99
Other Grant Income	110,909.09	-	-	-	-	-	-	-	-	110,909.09	-	-	110,909.09
Fee For Service	-	-	-	-	-	-	-	-	4,236.36	4,236.36	-	-	4,236.36
Total Trading Income	223,409.09	-	62,500.02	-	-	24,999.99	-	24,999.99	29,236.35	365,145.44	-	-	365,145.44
Programs Direct Costs (COS)													
Supplies & Materials	2,631.51	-	1,120.08	2,138.09	75.34	90.91	1,139.71	1,648.02	2,058.92	10,902.58	-	-	10,902.58
Other Program/Support Costs	-	-	-	3,148.52	-	-	-	79.37	-	3,227.89	-	-	3,227.89
Staff Costs - Direct	124,345.42	-	59,427.24	41,176.81	16,212.80	20,155.46	37,608.45	16,632.81	20,429.57	335,988.56	-	-	335,988.56
Total Programs Direct Costs (COS)	126,976.93	-	60,547.32	46,463.42	16,288.14	20,246.37	38,748.16	18,360.20	22,488.49	350,119.03	-	-	350,119.03
Gross Profit	96,432.16	-	1,952.70	(46,463.42)	(16,288.14)	4,753.62	(38,748.16)	6,639.79	6,747.86	15,026.41	-	-	15,026.41
Other Revenue													
Fundraising Income	-	-	-	-	-	-	-	-	789.92	789.92	-	-	789.92
Donations Received	8,000.00	15,975.00	2,000.00	500.00	-	-	-	-	9,950.00	36,425.00	-	-	36,425.00
Other Government Support	914.37	-	-	-	-	-	-	-	-	914.37	-	-	914.37
Total Other Revenue	8,914.37	15,975.00	2,000.00	500.00	-	-	-	-	10,739.92	38,129.29	-	-	38,129.29
Net Income before Operating Expenses	105,346.53	15,975.00	3,952.70	(45,963.42)	(16,288.14)	4,753.62	(38,748.16)	6,639.79	17,487.78	53,155.70	-	-	53,155.70
Operating Expenses													
Advertising & Promotions	1,153.45	-	-	125.34	-	-	-	125.34	-	1,404.13	-	-	1,404.13
Bank Fees	152.89	-	80.00	40.00	-	36.67	40.00	76.67	76.67	502.90	-	-	502.90
Computer Consumables/Software	5,843.23	-	-	4.53	-	-	-	-	-	5,847.76	-	-	5,847.76
Depreciation	1,737.28	-	-	574.08	-	-	-	626.81	1,929.21	4,867.38	-	-	4,867.38
Insurance	-	-	-	-	-	-	-	-	1,270.20	1,270.20	-	-	1,270.20
Leasehold Expenses	13,092.26	-	-	1,712.75	-	-	-	-	4,045.19	18,850.20	-	-	18,850.20
Meeting Costs	52.66	-	10.00	8.63	-	-	10.84	-	123.18	205.31	-	-	205.31
Motor Vehicle Expenses	2,021.22	-	-	2,230.85	-	-	-	1,558.44	145.61	5,956.12	-	-	5,956.12
Postage, Printing and Stationery	314.86	-	-	50.09	-	13.90	-	-	-	378.85	-	-	378.85
Professional Fees	2,700.00	-	-	-	-	-	-	-	-	2,700.00	-	-	2,700.00
Safety Equipment	-	-	-	-	-	-	-	-	9.72	9.72	-	-	9.72
Staff Costs - Indirect	3,882.74	-	94.14	829.87	167.04	107.96	211.58	519.40	1,945.98	7,758.71	-	-	7,758.71
Subscriptions	730.11	-	-	-	-	-	-	-	-	730.11	-	-	730.11
Telecommunications and Internet	1,214.16	-	-	66.00	-	66.00	198.00	132.00	132.00	1,808.16	-	-	1,808.16
Total Operating Expenses	32,894.86	-	184.14	5,642.14	167.04	224.53	460.42	3,038.66	9,677.76	52,289.55	-	-	52,289.55
Current Period Net Profit	72,451.67	15,975.00	3,768.56	(51,605.56)	(16,455.18)	4,529.09	(39,208.58)	3,601.13	7,810.02	866.15	-	-	866.15

	BACK BONE (BB)	BB: STRATEGIC PROJECTS	EARLY YEAR (EY)	EY: FAMILY HAVEN MOOROOPNA	EY: SCHOOL HUBS	SECONDARY & TRANSITIONS (ST)	ST: LIFE LINKS	ST: OLLY	ST: PIT STOP	TOTAL	ARCHIVED PROGRAMS	UNASSIGNED	TOTAL
Funding Balance Brought Forward													
Government Grants	87,544.59	-	98,210.20	-	-	-	(394.26)	53,714.01	41,560.04	280,634.58	-	-	280,634.58
Other Grant Income	299,454.87	109,848.11	(201.36)	169,412.69	29,367.33	-	66,071.10	(2,736.89)	-	671,215.85	-	-	671,215.85
Donations	182,579.21	89,626.24	-	-	-	-	-	-	41,750.23	313,955.68	-	-	313,955.68
Other Income	23,824.40	75,000.00	21,690.72	-	-	42,249.63	-	302.46	73,806.68	236,873.89	-	-	236,873.89
Total Funding Balance Brought Forward	593,403.07	274,474.35	119,699.56	169,412.69	29,367.33	42,249.63	65,676.84	51,279.58	157,116.95	1,502,680.00	-	-	1,502,680.00
Net Funds Available	665,854.74	290,449.35	123,468.12	117,807.13	12,912.15	46,778.72	26,468.26	54,880.71	164,926.97	1,503,546.15	-	-	1,503,546.15

BUDGET FORECAST FY24.25

Carry forward figures as at 01/07/2024 unless noted
Last edit 12/07/2024

Amy R
Karen
Amy D
Kathy
Marnie

Sarah
Belinda
Lisa

Courtney
Jas
+ Casual Pool

Sarah N

Cath
Chris

Sam 50%
+ Casual Pool

Chris
Mat
Vacant

Meg

	5	3	3	1	Sam 50%	3	3	1	
	BACK BONE (DET & Philanthropic) incl. Laptops (\$2k); RAP (\$2k);	EARLY YEARS & PRIMARY (DET) incl. Aunty's Prgm (\$2k)	FAMILY HAVEN HECHT IPAP GV Health Foundation	INDUSTRY LINKS & SECONDARY (DET)	LIFE LINKS HECHT - Covid	OLLY (DET)	PTI STOP incl. Second Spin (DET)	COMMUNITY HUBS (CHA)	Overall Budget NOT incl. Strategic Projects
CARRY FORWARDS - Break Up									
Ardoch									
ATO Cash Boost									
Department of Education & Training - as at June 30 2024									
Community Hub Australia Ltd									
Development Coordinator - 2022									
Empowering Communities (COGS) - 29/06/23									
Freemasons - 31/05/23									
GoTale - 02/12/22									
GV Cares									
GV Health Foundation									
HECHT - Covid									
HECHT - IPAP									
Hugh Williamson Foundation									
Magistrates Court Fund									
McEwen Foundation (\$100k/3yrs) Oct 22									
Timbeck Charitable Trust									
Trevor Montgomery									
Other									
Shout for Good (VISA donations)									
TOTAL Carry Forwards as at 01/07/2024	466850	101933	170127	42599	66154	51825	157511	29706	1086705
New Income (from 01/07/2024)									0
Department of Education & Training (p/a)	450000	250000		100000		100000	100000		1000000
Ardoch									0
Community Hub Australia Ltd - annual average								66000	66000
ED Parsons			10000						10000
Fee for Service - Berry Street							2400		2400
Fee for Service - Indie Secondary School							2400		2400
Fee for Service - Individuals							10400		10400
Fee for Service - Shepparton ACE Secondary College							2400		2400
Fee for Service - Shepparton Flexible Learning Centre							2400		2400
Freemasons									0
GV Health Foundation			60000						60000
HECHT - IPAP									0
Jim & Angela Andreadis									0
Magistrates Court Fund									0
McEwen Foundation									0
Shout for Good (VISA donations)									0
Trevor Montgomery									0
Other Donations									0
TOTAL NEW INCOME	450000	250000	70000	100000	0	100000	120000	66000	1156000
Total Income Forecast	916850	351933	240127	142599	66154	151825	277511	95706	2242705
Operating Expenses									
Projects (Activity Resources)	5000	10500	6000	1000	3500	5000	6000	500	37500
Projects Food (Participant Supplies)	1000	10000	7500	500	1000	6000	1500	500	28000
Programs (Site Resources)	2000	1500	5000	500	500	2000	2500	500	14500
Other Programs/Support - Community Support (individuals)		1000	5000			1000			7000
Community Support - Transport (new suggestion - not confirmed)			5000						5000
Salaries	492170	232221	165406	116196	139738	87025	122203	59659	1414617
Superannuation Guarantee Levies 11%									
Payroll Tax 2.5%									
Provision for Annual Leave Expense 2.5%									
Provision for Long Service Leave Expense 2.5%									
Workcover Levies 4%									
Administration Fees - Back Bone									1500
Advertising & Promotions	1500								780
Bank Fees	500	80	40	40	40	40	40		20000
Computer Consumables/Software	20000								6590
Depreciation - Furniture and Equipment	4356	0	1461	0	0	117	655	0	955
Depreciation - Leasehold Improvements	331	0	316	0	0	309	0	0	8524
Depreciation - Motor Vehicles	2800	0	0	0	0	1948	3776	0	5000
Donation - Auspice Agreement									
Freight & Courier									
Functions	5000								19000
Immediate Write-Off - Furniture and Equipment >\$300									1000
Insurance	1500		1500			1500	1500		3000
Leasehold Expenses - Electricity	3000								6000
Leasehold Expenses - Fit Out Costs									7000
Leasehold Expenses - Office Cleaning & Supplies	5000		1000			500	500		5000
Leasehold Expenses - Rates - Council	5000								2500
Leasehold Expenses - Rates - Water	2500								62500
Leasehold Expenses - Rent	45000		6500				11000		15000
Leasehold Expenses - Repairs and Maintenance	8000		1000			1000	5000		2000
Leasehold Expenses - Rubbish Removal	500		1000				500		1000
Leasehold Expenses - Security							1000		2200
Meeting Costs	1000		200	200	200	200	200	200	19000
Motor Vehicle Expenses	7000		3000			6000	3000		1000
Office Expenses	1000								3400
Postage, Printing and Stationery	2000	200	200	200	200	200	200	200	4000
Professional Fees - Auditing Fees	4000						0		25000
Professional Fees - Consultancy Fees	25000								34000
Professional Fees - Evaluation 1/4 yrs (136k total?)	34000								1500
Professional Fees - Legal Fees	1500								2000
Safety Equipment	500		500			500	500		3000
Staff Costs - Indirect - Staff Amenities	1000		500			500	1000		2200
Staff Costs - Indirect - Staff Compliance Checks	500	300	200	100	200	500	300	100	17000
Staff Costs - Indirect - Staff Conferences & Events	5000	3000	2000	1000	2000	1000	2000	1000	1700
Staff Costs - Indirect - Staff Meeting Expenses	500	200	200	100	200	200	200	100	18000
Staff Costs - Indirect - Staff Recruitment Costs									8000
Staff Costs - Indirect - Staff Training & Prof. Development	5000	3000	2000	1000	2000	2000	2000	1000	3700
Staff Costs - Indirect - Staff Travel and Accommodation Costs	2500	1000	1000	500	1000	500	1000	500	15000
Staff Costs - Indirect - Staff Wellbeing	2500	200	200	100	200	200	200	100	
Subscriptions	15000								
Telecommunications and Internet	7000		500	500	1000	1000	1000		
Est. TOTAL EXPENDITURE	720156	263201	217223	121936	151778	119239	167773	64359	1814666 -- Annual Cost
Est. Surplus/Deficit EOFY 24.25	196694	88732	22904	20663	-85624	32586	109738	31347	428039

FOR DECISION

BOARD APPOINTMENTS

GSLP Board Meeting

Thursday 31 October 2024

PURPOSE: To seek approval of the appointment of four (4) new Directors to the Greater Shepparton Lighthouse Board to ensure that it has the required expertise and skills necessary for the long-term success of the organisation.

BACKGROUND:

It is integral that the Lighthouse Board remains robust whilst ensuring it has the right skill set and expertise across the Board for the effective strategic management of the organisation.

The GSLP Constitution under Rule 12.1 [Appointment of Directors] allows for the appointment of up to 12 Directors. Following the recent resignation of Director Ross McPherson this leaves now five (5) sitting members leaving the capacity for 7 additional members.

However, it is recommended that the Board consider no more than a maximum of 9 Directors to ensure more effective decision-making and streamlined communication and to be able to contribute meaningfully while avoiding the complexities and potential inefficiencies that larger boards can face with slower decision-making processes, which can hinder agility and responsiveness. To note that the Constitution Rule 12.1 can remain as is, it is ultimately up to the Board to agree on the number they wish to have at the time.

DISCUSSION

Effective succession planning for Director appointments is essential to ensuring the Board operates at its full potential. The Board must regularly assess its current skills gap and diversity to meet the present and future needs of the Greater Shepparton Lighthouse. At the August meeting, the Board agreed to advertise to seek suitable candidates from a broader market. The Expressions of Interest (EOI) closed on October 14, 2024 attracting a number of candidates.

Director Elizabeth Capp and Executive Officer Amy Robinson met each candidate in person to discuss their interest and assess their skills and compatibility with the work of the Lighthouse. This included benchmarking against the board skills matrix. The candidates and evaluations were further reviewed by Chair Adam Furphy.

The following Directors are now recommended for appointment.

- **Eugenie Stragalinis** – With over 30 years of experience in both private and public sectors, Eugenie has extensive Board experience. She currently serves as Chair of Goulburn Murray Credit Union (2016-current), Chair of Destination Goulburn Valley (2023-current), and holds positions on the Shepparton Connected Community and the Goulburn Valley Football League Audit Committee (2023-current). Eugenie brings to the Board a wealth of experience in leadership, governance and organisational transformation.

Item 6.1

- **Shane Sali** – comes with significant local business experience as Operations Manager of a long-time family-owned business in Shepparton. Shane has served on the Greater Shepparton Council since June 2022 and is the current Mayor. Shane brings valuable knowledge and experience across government, philanthropy, and political landscape.
- **Naomi Jacobson** – is a Senior Associate and litigation lawyer with Dawes and Vary Riordan based in Shepparton. Naomi brings a wealth of knowledge and experience in the legal system, including mandatory requirements, compliance and governance. Naomi will add a strong additional to the board under legal as a qualified lawyer. DVR currently provide pro-bona work for the Lighthouse so have a sound understanding of the organisation.
- **Jesse Mitchell** - comes with extensive experience in the Employment Services industry and is currently employed by WorkTrainers and also is a Life Coach with the Goulburn Murray Community Leadership Program In these roles Jessie has developed and delivered programs supporting Employment, Training, and Youth Pathways. Jesse brings sound knowledge and experience to the Board in Education, Career development and life coaching for our youth.

RECOMMENDATION

That the GSLP Board approve the appointment of Eugenie Stragalinos, Shane Sali and Naomi Jacobson and Jesse Mitchell to Directors of the Greater Shepparton Lighthouse Board and that a formal letter of offer be sent accordingly in line with ACNC requirements

Amy Robinson
Executive Officer

FOR DECISION

GSLP BOARD

October 2024

via circular resolution

PURPOSE: To review and endorse identified required changes to the Constitution of Greater Shepparton Lighthouse Ltd in respect to Director & General Company meetings.

BACKGROUND

The existing GSLP Constitution has been under review to ensure that it reflects the current needs of the organisation. The review noted the Constitution provides for the following in respect to required quorums for Director's and General Company meetings:

Directors Meetings (Rule 12)

Rule 12.8(a) - No business may be transacted at a meeting of directors unless a quorum of directors is present at the time the business is dealt with.

Rule 12.8(b) - A quorum consists of:

- (a) If the directors have fixed a number for the quorum greater than 3, that number of directors present at the meeting; and
- (b) In any other case, 3 directors present at the meeting.

General Company Meetings

- (a) No business may be transacted at a general meeting, except the election of a chairperson and the adjournment of the meeting, unless a quorum of members is present when the meeting proceeds to business.
- (b) A quorum consists of at least 3 members entitled to vote and be present at the meeting.

DISCUSSION

The current quorum thresholds for Director's and General Company meetings (3 members entitled to vote and be present at the meeting) is inconsistent with the existing maximum number of Directors that can be appointed, that being twelve. This in effect could result in motions and resolutions being passed without a legitimate majority vote.

For the purpose of general company meetings, members comprise the persons who consent to be the initial members, directors, and any other persons the directors admit to membership in accordance with the constitution. Presently the current number of members required for the purposes of passing resolutions at general meetings is at least 3 members entitled to vote and be present at the meeting. As with Director's meetings, general company meetings could result in motions and resolutions being passed without a legitimate majority vote.

The general approach to determining a quorum for a director's meeting and as recommended by the ACNC in its adopted template constitution, is a majority of directors in office at the time of the meeting. A majority being more than 50%. Under the current GSLP scenario of 12 directors having been appointed, that quorum would be 7 (that is half of the appointed members plus 1).

AMENDING THE CONSTITUTION

A company may amend provisions in its constitution provided the procedure set out in the Constitution for this purpose is followed and that the amendments do not result in the company ceasing to be a charity. That procedure being either:

- passing a written unanimous circulating resolution of the members: or
- calling a general meeting of members and passing a special resolution (being at least 75% approval by members entitled to vote on the resolution).

Having regard to the nature of the provisions for which amendments are being sought, the unanimous circular member resolution process is proposed. The GSLP constitution provides: *Directors may decide the manner voting is held at a meeting or, where a meeting is not required, by postal, electronic or any other means of voting* (Clause 11.8 - Decisions of the Members)

That unanimous circular member resolution process as prescribed under the *Corporations Act* is as follows:

- a company may pass a resolution without holding a general meeting if all the members entitled to vote* on the resolution sign a document containing a statement that they are in favour of the resolution(s).
- separate copies of a document may be used for signing by members if the wording of the resolution and statement is identical in each copy; and
- the resolution is passed when the last member signs.

** Members comprise the persons who consent to be the initial/foundation members, directors; and any other persons the directors admit to membership in accordance with the constitution.*

RECOMMENDATIONS:

PROPOSED RESOLUTION 1

1. Proposed Constitutional Amendment (Director's meetings)

Rule 12.8(b) of the Constitution be amended, through a unanimous circular member resolution process to read as below

A quorum consists of a majority (more than 50%) of directors in office at the time of the meeting. A quorum must be present for the whole of the director's meeting.

PROPOSED RESOLUTION 2

2. Proposed constitutional amendment (Member's meetings)

Rule 11.4(b) of the Constitution be amended through a unanimous circular member resolution process, to read as below

A quorum consists of a majority (more than 50%) of members entitled to vote at the time of the meeting. A quorum must be present for the whole of the member's meeting

ACTION

- All Directors & members are requested to review the circular resolution and submit their vote via return email. (REFER TO NEXT PAGE)
- Please ensure your response includes the full text of both presented resolutions (1 and 2) to confirm what you are approving.
- To cc in all other members for transparency on your vote.
- To be returned by COB Wednesday 30 October 2024.

POST RESOLUTION

- The vote **must** be unanimous for the proposed constitutional changes to be changed.
- If all members and directors vote in favour the updated constitution will be provided to the Australian Charities and Not-for-Profits Commission.
- This circulation resolution will be recorded in the minutes of the 31 October 2024 Board meeting.
- This resolution will be further signed by the Chair and founding member Adam Furphy for completeness.

Kathy Fuller
Board Secretary
Greater Shepparton Lighthouse

PROPOSED RESOLUTION 2

2. Proposed constitutional amendment (Member's meetings)

Rule 11.4(b) of the Constitution be amended through a unanimous circular member resolution process, to read as below

A quorum consists of a majority (more than 50%) of members entitled to vote at the time of the meeting. A quorum must be present for the whole of the member's meeting

ACTION

- All Directors & members are requested to review the circular resolution and submit their vote via return email. (REFER TO NEXT PAGE)
- Please ensure your response includes the full text of both presented resolutions (1 and 2) to confirm what you are approving.
- To cc in all other members for transparency on your vote.
- To be returned by COB Wednesday 30 October 2024.

POST RESOLUTION

- The vote **must** be unanimous for the proposed constitutional changes to be changed.
- If all members and directors vote in favour the updated constitution will be provided to the Australian Charities and Not-for-Profits Commission.
- This circulation resolution will be recorded in the minutes of the 31 October 2024 Board meeting.
- This resolution will be further signed by the Chair and founding member Adam Furphy for completeness.

Kathy Fuller
Board Secretary
Greater Shepparton Lighthouse

RETURN THIS PAGE

CIRCULAR RESOLUTION - AMENDMENT TO CONSTITUTION

Cross out as applicable

I Adam Furphy AS A DIRECTOR OF THE GREATER SHEPPARTON LIGHTHOUSE LIMITED APPROVE THE FOLLOWING RESOLUTION TO AMEND THE CONSTITUTION.

RESOLUTION 1:

Proposed Constitutional Amendment (Director's meetings)

Rule 12.8(b) of the Constitution be amended, through a unanimous circular member resolution process to read as below

A quorum consists of a majority (more than 50%) of directors in office at the time of the meeting. A quorum must be present for the whole of the director's meeting.

RESOLUTION 2:

Proposed constitutional amendment (Member's meetings)

Rule 11.4(b) of the Constitution be amended through a unanimous circular member resolution process, to read as below

A quorum consists of a majority (more than 50%) of members entitled to vote at the time of the meeting. A quorum must be present for the whole of the member's meeting

Signed  _____

Date 28 October 2024 _____

Return to

Kathy Fuller

GSLP Board Secretary

e: Kfuller@gslp.com.au

RETURN THIS PAGE

CIRCULAR RESOLUTION - AMENDMENT TO CONSTITUTION

Cross out as applicable

I Anna Agati AS A DIRECTOR /MEMBER OF THE GREATER SHEPPARTON LIGHTHOUSE LIMITED APPROVE/NOT APPROVE THE FOLLOWING RESOLUTION TO AMEND THE CONSTITUTION.

RESOLUTION 1:

Proposed Constitutional Amendment (Director's meetings)

Rule 12.8(b) of the Constitution be amended, through a unanimous circular member resolution process to read as below

A quorum consists of a majority (more than 50%) of directors in office at the time of the meeting. A quorum must be present for the whole of the director's meeting.

RESOLUTION 2:

Proposed constitutional amendment (Member's meetings)

Rule 11.4(b) of the Constitution be amended through a unanimous circular member resolution process, to read as below

A quorum consists of a majority (more than 50%) of members entitled to vote at the time of the meeting. A quorum must be present for the whole of the member's meeting

Signed 

Date 29 October 2024

Return to

Kathy Fuller

GSLP Board Secretary

e: Kfuller@gslp.com.au

RETURN THIS PAGE

CIRCULAR RESOLUTION - AMENDMENT TO CONSTITUTION

Cross out as applicable

I ELIZABETH GAPP AS A DIRECTOR / ~~MEMBER~~ OF THE GREATER SHEPPARTON LIGHTHOUSE LIMITED APPROVE / ~~NOT APPROVE~~ THE FOLLOWING RESOLUTION TO AMEND THE CONSTITUTION.

RESOLUTION 1:

Proposed Constitutional Amendment (Director's meetings)

Rule 12.8(b) of the Constitution be amended, through a unanimous circular member resolution process to read as below

A quorum consists of a majority (more than 50%) of directors in office at the time of the meeting. A quorum must be present for the whole of the director's meeting.

RESOLUTION 2:

Proposed constitutional amendment (Member's meetings)

Rule 11.4(b) of the Constitution be amended through a unanimous circular member resolution process, to read as below

A quorum consists of a majority (more than 50%) of members entitled to vote at the time of the meeting. A quorum must be present for the whole of the member's meeting

Signed Elizabeth Gapp

Date 28.10.24

Return to

Kathy Fuller

GSLP Board Secretary

e: Kfuller@gslp.com.au

RETURN THIS PAGE

CIRCULAR RESOLUTION - AMENDMENT TO CONSTITUTION

Cross out as applicable

I **ROB FRANCIS**, AS A DIRECTOR OF THE GREATER SHEPPARTON LIGHTHOUSE LIMITED APPROVE THE FOLLOWING RESOLUTION TO AMEND THE CONSTITUTION.

RESOLUTION 1:

Proposed Constitutional Amendment (Director's meetings)

Rule 12.8(b) of the Constitution be amended, through a unanimous circular member resolution process to read as below

A quorum consists of a majority (more than 50%) of directors in office at the time of the meeting. A quorum must be present for the whole of the director's meeting.

RESOLUTION 2:

Proposed constitutional amendment (Member's meetings)

Rule 11.4(b) of the Constitution be amended through a unanimous circular member resolution process, to read as below

A quorum consists of a majority (more than 50%) of members entitled to vote at the time of the meeting. A quorum must be present for the whole of the member's meeting

Signed Rob Francis _____

Date 28 October 2024

Return to

Kathy Fuller

GSLP Board Secretary

e: kfuller@gslp.com.au

Executive Officer's Report

GSLP Board Meeting

Thursday 31 October 2024

1. SUMMARY

Key focus over the period has included:

- Recruiting to fill vacancies
- Orange Sky launch, partners, and volunteer attraction
- Partnerships with services triage support in Lighthouse sites and initiatives
- Forecast budget creation and funding needs analysis.
- Funding applications supporting backbone and operations.
- Advocacy- cost of living pressure, what we heard 1000 Conversations.
- Strategic community leadership - Regional Australian Institute, GMCL Summit

2. FINANCE UPDATE

Refer to Item 5.0 Finance Report for financials for the reporting period as well as the adoption and approval of forecast budget.

Recommendation:

That the GSLP Board approves:

- the financials as presented for the period ending 30 September 2024 & activities presented.
- and approve the forecast budget for 2024-25 as presented.

3. FUNDING

\$418,172.00 obtained via grants

Funder	Name of Grant	Amount	Program area	Status
CMV Staff	Staff Foundation Grant	\$8,950.00	Second Spin	Successful
CMV Group	Group Foundation Grant	\$74,442.00	Pit Stop	Applied
Brain M Davis	Charitable Foundation <i>Invite only grant</i>	\$359,222.00 over 3 years	Backbone	Successful
Vic Health	Growing healthy communities	Up to \$150k	OLLY	Applied
Xero Beautiful Business Fund	Strengthening community connection	\$20k potential \$50k	Material aid provision	Applied
Freemasons	Community Grants	Up to \$50k	Motor vehicle	Applied
HECHT – Perpetual	Impact Philanthropy	\$120k a year over 3 years	Backbone	Opens in November

Funder	Name of Grant	Amount	Program area	Status
	<i>Invite only grant</i>			
Equity	Children and Young people		Backbone	Opens in November
Regional Arts Victoria	Regional art project in collaboration with Kids Own Publishing	\$30K	Early Years – art and storytelling bookmaking	Applied
GS Communities for Children	Department of Social Services Underspend – short-term projects for Jan-June 2025	\$50K	Family Haven early intervention project	Successful

Additional local donations:

Magistrates court fund	\$1,000.00
GMCU	\$5,000.00
Gouge Linen	\$3,000.00
Rotary Club Shepparton	\$2,000.00
Tallygaroopna Lions Club	\$500.00
ED Parsons	\$10,000.00
Total	\$21,500.00

Leveraged support Material Aid:

- Shout for Good:
June 17 – October 25, 2024: \$2200
\$1650 of this was pledged to Bella Ainsworth Memorial Funds. Total to date: \$40,107
- GIVIT - material donations & requests.
Allocations this period (to October 25): \$16,165. Total to date: \$134,763

4. PARTNERSHIPS

Headspace Shepparton – dietician and now attending the OLLY offering better preventative and earlier support, also breaking down barriers for young people to engage with this service. EO invited to join Headspace consortium local advisory group.

Primary Care Connect – New Community health outreach worker and triage worker commencing at the Family Haven supporting the growing need for targeted service referrals

GMCU – funding and volunteer support and dollar matching campaign celebrating 10 years of Lighthouse impact

Gouge Linen – funding and material aid support Orange Sky

Orange Sky – now launched in Mooroopna at Family Haven

5. DEVELOPMENT AND ADVOCACY SUPPORTING COLLECTIVE IMPACT

EO attended the Fairley – Goulburn Murray Community Leadership Summit held this month.

EO attended under full scholarship the Regional Australia Institute – Regions leading their own development senior leadership program in Canberra last week. EO was invited as a guest presenter to run workshops on the impact of Lighthouse’s place-based impact in a regional community as a best practice example of community leadership and innovation in place. EO of RAI Liz Ritchie will be attending Shepparton to present this year’s Furphy Latrobe Lecture.

Australian Public Service Academy Band 2 senior leaders visit to Family Haven and Com Hub

Federal Shadow Minister Early Years Education and Youth visit to OLLY and Family Haven

6. RISK MANAGEMENT/COMPLIANCE & SAFETY (HSE)

Incident Register

There have been 7 new incidents and 2 new opportunities identified in this reporting period all rated as low and closed.

Incident	Site	Action Taken/Notes	Rating	Status
Fall - toddler kneeling on a chair (next to the parent) - tipped back. Hit face on the table and back of head on the chair.	Family Haven	Ice pack and comfort. Child recovered within a minute. No obvious signs of injury.	Low	Closed
Tripping Child knocked over and bumped head.	Family Haven	Ice pack and comfort. Child recovered within a minute. No obvious signs of injury.	Low	Closed
Tripping - Child tripped on the mat and hit face. Minor bleeding in mouth.	Family Haven	Ice pack and comfort. Child recovered within a minute. No obvious signs of injury.	Low	Closed
Disclosure – family domestic concern raised by staff member.	Olly	Followed mandatory reporting protocol to Child Protection Services.	Low	Closed
Disclosure of FDV by participant.	Olly	Sarah N. Manager - followed mandatory reporting protocol to CPS.		Closed
2 x students (+18 years) refused to attend the program and walked off-site.	Pitstop	Contacted ASHE reiterating requirements for behaviour and supervision.	Low	Closed

Incident	Site	Action Taken/Notes	Rating	Status
Student rolled ankle on concrete edging	Pitstop	ice pack applied. Notified Wodonga TAFE about unsafe pathways. Increase hazard signs around unsafe points of property. Advise school staff to supervise students.	Low	Closed
Nil reported	Lifelinks (GSCC)	-	Low	
Opportunities				
Staff member heard about the potential risk of babies sleeping in bouncers and a link with sudden infant death syndrome (SIDS) where often there are babies falling asleep whilst in bouncers in the Family Haven.	Family Haven	Purchased bassinets. Signage & education.		Closed
Identified the need for improved safe movement of equipment in sites.	Various	Source and purchased trolleys.		Closed

Recommendation:
That the GSLP Board notes the update under risks and compliance and actions taken.

7. BUSINESS MANAGEMENT & HR UPDATE

STAFF UPDATE

Recruitment/Departures

Since the last reporting period, we have seen the departure of both Sarah Norris, Secondary & Transitions Manager and Matt Golding Pitstop Manager. Both positions were advertised with Sam Sharpe the OLLY Coordinator applying internally for the position of Secondary and Transitions Manager allowing for a smooth transition into this role. With Sam appointment the role of Ollly Coordinator was advertised and has been offered to an exceptional candidate who is a registered Occupational Therapist who previously worked for Headspace in Bendigo as a Mental Health Clinician. We will confirm this appointment acceptance this week.

Following the advertising for roles at Pitstop we have been successful in appointing James Thomson to the role of Pit Stop Coordinator and Darren Grace to the role of Pit Stop Project Officer. Both candidates have significant experience in managing staff to achieve key performance indicators and working with young people with trade backgrounds.

With the continued growth of families and children attending Family Haven a new role was created to assist the Coordinator Courtney Wilson. Following the advertisement Libby Owers was appointed to the role of Family Haven support worker. Libby is currently completing a Bachelor of Education.

Training/Conferences or Presentations

First Aid Training

Staff undertook First Aid training in October as part of our commitment to workplace safety, ensuring that our team is equipped with the knowledge and skills to respond effectively in emergencies.

8. DATA, EVALUATION & REPORTING

Social Ventures Australia

Social Ventures Australia project to commence November – involves the confirmation of tools/methods of data collection for SROI – pre-work and data sheet/s completed for all programs with all pre-data collected

Research

We have submitted an application with the University of Melbourne under the Social Equity Fellowship for a focus on a research piece that uses the State of Greater Shepparton Children's report, 1000 Conversations and a literature review of collective impact/place-based ways of working.

State of Greater Shepparton Children's Report

The report is now nearing completion with a soft launch to be held in December with the official launch held in February 2025. We are currently completing text and have begun dashboard maintenance training.

9. PARTNERSHIPS & VOLUNTEERS

Orange Sky

We successfully launched the Orange Sky Program on Monday 14 October at the Family Haven. The program will run Monday-Thursdays for 2-3 hrs. daily. On Mondays, the site will be open to the public (non-Family Haven Day), with Tuesdays, Wednesdays and Thursdays for Family Haven attendees. The response for volunteers to Orange Sky has been positive with 28 onboarded.

We were successful in establishing a partnership with Gouge Linen to support the Orange Sky program. Gouge will provide both a financial contribution of \$3k to cover utilities and the provision of essential linen packs which include items such as sheets and towels. Attendees will have free access to these packs which will further assist address immediate needs, for individuals or families facing financial hardship, ensuring they have clean, basic necessities for comfort and hygiene. Gouge has also offered to assist our ongoing negotiations with GV Water to assist with rate reduction of usage onsite given the social impact of the initiative.

Laptops with Love

We have now gifted nearly 450 laptops back to the community and expect to hit the 500 mark

well before Christmas – equating to half a million dollars in value for improving and assessing educational, employment and career aspirations. We recently picked up 25 Surface Pro laptops from Senversa (new partner) who are Melbourne-based.

iPhone with Love – New Initiative

We have been trialing a new initiative with Goulburn Murray Water which recently expanded to include GV Water with them gifting unused/refurbished iPhones. The phones will enable users access to online resources, such as job opportunities, educational materials, and social services to further help those in need, again leveraging off existing technology to maximise impact.

Majority of phones to date have been provided to family haven clients who have not had access to a phone, limiting their ability to communicate throughout the day. The gifted iPhones enable them to stay connected, enhancing their ability to reach out to support networks, family, and services. The iPhones for those women in vulnerable situations, having a communication device can provide an increased sense of safety, helping them contact emergency services or support systems when needed.

We have also supported the WomanCan program, Foyer and GSCC. The program works in the same manner as LWL with services identifying those that require a phone. There have been 20 iPhones gifted to date.

We are also currently exploring an opportunity through Good360 who are offering 20 FREE 12-month sim cards (unlocked) under OPTUS. This is valued at \$558. The cards will provide free calls, text and data and is designed to support organisations working with individuals requiring access to data. The aim is to help close the digital divide and offer access to vital services, and connectivity with key contacts, friends & family. It is designed to support struggling individuals who need sim cards throughout your community.

Volunteers

The Family Haven program continues to have a dedicated and long-term group of volunteers. We have had two new additional volunteers join to help manage the increased number of family attendees during school holidays. Additionally, the Orange Sky Program provides on-site volunteers who interact with our families whilst they are doing their laundry and get to see the work, we do with one OS volunteer already showing interest in volunteering at Pitstop.

New volunteers have been secured to assist the Healthy Eating Programs with the Mooroopna Park PS now having sufficient. We have further complimented volunteers at Gowrie St PS to assist their program. Ad hoc volunteers have also been looked at to assist with the garden programs in schools such as Congupna PS.

The Executive team of GMCU recently visited the OLLY and Pitstop sites to get a deeper understanding of our work. Following this they expressed an interest to have more of their staff volunteering across our programs as part of their community involvement. The first of which has seen staff and board members attending the GOTAFE (Ardoch/Lighthouse) program Learning Through Lunch.

Volunteer numbers at the OLLY site are much smaller, but the support provided by our team and partner services, such as Foyer and Berry St, ensures consistent and meaningful engagement. The OLLY site offers a unique environment, requiring specialised skills to

effectively manage and support young people, which sets it apart from school-based programs, local industry tours, and hands-on learning at Pitstop. At Pitstop, school staff play a key role, while at OLLY, we are fortunate to have a highly skilled team in place to create a supportive and impactful experience for the youth.

The Primary Sector saw 4 new volunteers signed at different settings including the Food Program in Mooroopna Park PS, Gowrie ST PS, and gardening at Congupna PS.

10. PROJECT DELIVERY SPECIFICS:

10.1. SECONDARY UPDATE

The Secondary youth programs continue to expand, responding to the growing need for hands-on learning and practical skills development. Our settings offer valuable opportunities for young people to gain experience in areas such as automotive skills, resume building, and job application techniques, empowering them to be workforce ready. Through targeted activities and mentorship, participants receive practical training that builds confidence and prepares them for real-world challenges (lifelinks). By focusing on both technical skills and career readiness, these programs support youth in achieving their goals, fostering self-sufficiency, and building a foundation for future success.

The following activities and updates across the Programs are for the reporting period August 2024 to mid-October.

OLLY (Opportunities & Life Links for Youth)

OLLY continued to operate with a split cohort across Tuesday (year 10-12s) and Wednesday (year 7-9s) nights. OLLY has also opened across six Monday nights running a limited cooking and art classes, along with an excursion to Reedy Swamp supported by RiverConnect.

During the reporting period there were 338 engagements of young people attending OLLY made up of 67 Individual attendees. Year to date there has been 930 engagements made up of 102 individual attendees.

The OLLY's food and general item support was accessed 120+ times by 30+ OLLY users.

TO support the program we have 4 x contracted staff and 4 x casuals. With the recent staff changes we are currently undertaking the recruitment process for a Life Links Coordinator. Further supporting the program is 3-4 headspace staff (psychologist/dietician/peer workers) attending some sessions during October, helping to build the bridge between young people and their service.

OLLY continued to host the Active Volunteering year 10 class from GSSC for 2 sessions, along with the year 9/10 cohort from GSSC's Nurtja campus and the year 11 cohort from ACE College for TAFE tours and a lunch

Through this period, participants have been connected with GOTAFE, Youth Foyer, Headspace, Diversity Project, Reclink, The School of Loving Music, the PUSH music production program and employment opportunities. Staff have been able to continue the important work of connecting with participants to provide a safe, non-judgmental space, along with referring to necessary external services.

OLLY will again be hosting The PUSH music production program which will begin on 31 October 2024 and run for eight weeks through Term 4, culminating in a performance lead by the participants.

OLLY will also be participating in another 5-week Creative Arts Storytelling program with the Shepparton Art Museum (beginning Wednesday 6th November), focusing on building the artistic skills of our participants.

The co-created expectations at OLLY were reviewed by the participants and some minor changes were made. Many participants continue to display these expectations and support others to do so.

The partnership with FoodShare continues to provide food and other essential items to the program, participants, and their families. We are now ensuring that our other programs have access to this support, along with connecting with the Foyer to support their residents with food relief.

Site Current/Emerging Risks

In response to increasing numbers, staffing levels, and physical space, at the end of Term 3 staff set a limit of 25 participants at OLLY for any session. This was supported by a registration process that participants were able to easily understand and access.

PIT STOP

Due to the departure of Matt Golding (Manager) whilst we fill this role, we have reduced Pit Stop to 5 sessions per week starting from Term 4 (7th October), encompassing solo/individual time, GSSC Hawdon campus, GSSC Nurtja campus, ACE College, and Shepparton Flexible Learning Centre.

For the reporting period we saw 101 participants enrolled in Pit Stop. Year to date we have had a total of 1576 attendances at Pit Stop.

Pit Stop has utilized 3 x contract staff, 2 x casual staff and 3 x volunteers through the reporting period. We have recently employed a new casual worker, as well as conducting the recruitment process to find a new Pit Stop Coordinator.

The partnership with CMV trucks has continued with a student participating in a work placement week at CMV, along with funding support for the Second Spin program received from CMV.

The acquisition of small motors has continued to be a critical part of the curriculum this term, with students becoming increasingly skilled at repairs and parts knowledge. Further connections with local businesses to acquire materials are being sought.

Staff member Chris Walker has been assisting at Pit Stop in his role as Life Links xx which has resulted in several resumes and job applications being made by participants at Pit Stop, as well as organizing work placement opportunities.

Site Repairs

The new gates and boundary fence at Pitstop including the repairs to the floodlights are still to be completed.

LIFE LINKS - GSCC

To date the team have worked with 59 students at the GSCC. Referrals have remained steady with a lot of crossovers between OLLY and Pit Stop participants. Staff have begun working with the participants in year 9 transitioning to year 10 to identify what continued support they may require keeping them engaged in education. This is in response to previous participants reengaging through OLLY, and at the school.

Life Link/OLLY students are seen to be attending school, however not attending class regularly. This is leading to an increase in disciplinary action by the school, which results in the student being excluded from school. The motivating factor for many of these students is social connection between peers.

This reporting period staff trialed booking a more visible room at GSCC to set up for the day. This allows them a safe space to bring participants back to, along with being a more visible presence at the school. So far in Term 4, there has been 9 x students and 2 x staff members calling in to speak with Lighthouse staff.

10.2. EARLY YEARS, PRIMARY & COMMUNITY HUBS UPDATE

The Early Years & Primary and Community Hubs programs continue to expand in response to the increasing need for support among families, children, and migrants. These programs are designed to provide essential services, resources, and guidance, creating a welcoming environment where families can access educational, social, and community-based support. Through a range of initiatives, they offer vital assistance in areas such as early childhood development, school readiness, language and literacy, social integration, and cultural inclusion, ensuring that families and individuals feel supported and empowered within their communities.

FAMILY HAVEN (July-October)

During the reporting period there were a total of 825 instances of attendance by adults accompanied by 965 by children, with some individuals attending multiple times. This also saw 76 new families coming to the Family Haven. This data also includes the school holidays period which is open to all community members (no age limit).

We continue to support families with transport with 80 requiring the service during the period – via taxi or utilization of the Haven bus.

Food boxes remain another key support to our families with 100 boxes provided.

There were 55 one to one meetings with the coordinator and an adult/parent attending. This is a key part of the family haven with Courtney assisting with forms, connecting to numerous services, and setting up appointments as determined.

The Lighthouse team also participated in the 54 Reasons Children's Week festival at Ferrari Park in Mooroopna, setting up a play area to engage new families.

PRIMARY SCHOOLS

The Primary spaces continue to support several primary schools in the region with the following activities since the last reporting period.

The Learning through Lunch Program has kicked off again during Term 3 which sees primary school students attending GoTAFE having a tour of the site and offerings. During the lunch session students get to sit and share a meal with working community members to discuss their work and career journey.

Overall there have been 40 Volunteer engagements through this program, industry tours (with Rotary), School food programs.

The coordinator continues to check in with primary schools about their needs visiting 8 this period.

We continue to support the Greater Shepparton Secondary College Transition Tours for grade 6 students which saw 3 schools participate this period - Orrvale PS, Wilmot Road PS and Mooroopna PS.

Shepparton Central Rotary continues their support to Gowrie Street PS Grade 6 students with members attending Industry tours with them. Sites visited included Shepparton Foodshare, the Courthouse, the local library, a farm, and Arcadia Fish Hatchery amongst others.

Lighthouse also supported Mooroopna PS with 3 Industry tours to GO Tafe, Bunnings, and Gouge Linen.

Ardmona Primary School were provided 11 Bird Boxes for the students to build as part of their hands-on learning activities.

Facilitated book donations from 123Read2Me to Wilmot Road PS and Verney Road School.

We were successful in gaining funding through GVIT to provide a 3-wheel trike worth \$3500 from My Ride Shepparton to a student with a physical disability at Ardmona Primary School.

COMMUNITY HUBS AUSTRALIA

The Community Hubs Coordinator Meg Pethybridge continues to meet with the hub leads and principals regularly with the following activities during the reporting period.

Monthly meetings continue with each Hub Leader (x 3) for a 1:1 session, the Principals Network Meeting, Hub Network meeting and the support Coordinator meetings.

The Hub Leaders undertook a visit to the Dandenong and Meadow Heights Hub. This was valuable for staff to spend time together, see how other Hubs operate and brainstorm ideas around mutual opportunities and challenges.

The coordinator was invited to join the Community Hubs Australia strategic planning committee which sees the first meeting to be held in December to plan for the next 3 years.

The coordinator presented to the Centre for Excellence in Child and Family Welfare and Primary Care Connects Refugee Health Network.

For the year to date (across all three hubs) there were 369 families engaged; 40 partners engaged, 343 service referrals, with 51 volunteers assisting.

Wilmot Road Hub

Through the Citizenship Class run by the Ethnic Council at the Hub we had six attendees pass their citizenship test.

A new playgroup facilitated by Council will commence on 6 November.

Mooroopna Park Hub

The English class initiative has been successful with 4+ regular attendees (primarily skilled migrant wives) participating.

The hub has recently employed a child minder to assist with the program, which is also her first employment in Australia.

The CALD Outreach Worker from GV Health has also attended.

The "It Takes a Village" playgroup for newly arrived families reached out to join the Hub program this term. A bilingual worker attends to support these families and assists in engaging new families to attend the Hub.

St George's Road Hub

An Arabic and Dari Storytime program run with Council has commenced with strong attendance so far. This program is supported by the Hub and operates within the Arthur Mawson kindergarten building.

The coordinator has seen many mums express an interest in learning to drive this term.

11. COMMUNICATIONS AND MEDIA

10 Year Celebration

Our partnership with Southern Cross Austereo is enabling a \$10 for 10 campaign to launch in November. \$10 for 10 months as we are turning 10. Essentially asking the community to donate \$100 for the following impacts:

- \$100 - 45 meals a day served at the family haven to parents, caregivers, and children – supplementing food share donated food
- \$100 - fills the tank in our bus transporting 45 students a week to our OLLY youth program where they access mentoring, food, and mental health and referral supports
- \$100 - supplies parts for 2 bikes restored by our Pit Stop students and donated back to the community

Our partners at GMCU have kindly offered a dollar-matching contribution for the launch week in order to create urgency in activating donations.

The remainder of the campaign celebrating our impact will be via social media and print media, with the board and key community members to record messages of support. Lighthouse will highlight how we are giving the presents back to our community to celebrate the 10-year milestone.

Click on the link to access the work in progress link for the campaign:

<https://shoutforgood.com/fundraisers/10for10>

Additional communications and media focus have included:

- Applying for the Xero Beautiful Business Fund grant
- Collaborating with Orange Sky staff regarding the promote and launch of the Orange Sky program.
- Explored the Safewill platform and had a zoom meeting with Safewill staff. Safewill is a free will writing platform that provides bequests/fundraising opportunities.
- Amy De Paola attended REACH's Thousand Faces Camp as a mentor. Thousand Faces is a 3-day, 2-night experience pairing young people from all walks of life with adults from a variety of business backgrounds for a unique weekend of self-exploration and growth. It is Reach's flagship camp and offers participants a rare opportunity to safely dive deeper into what might be holding them back from harnessing their full potential. Amy was paired with a young person from GSSC. The experience was a valuable opportunity to further explore what Reach can offer and there are ongoing discussions about how we can incorporate and bring these opportunities to our region and our schools.

12. First Nations

- Lighthouse representatives present at the opening of Munarra, including providing a congratulations gift to ASHE.
- Supported the 2025 ASHEfest event with communications and media assistance.

- Lighthouse representatives attended C4GS, Goulburn Murray regional Prosperity Plan (GMRPP) Member Breakfast.
- Met with Co-Chair of the GMRPP, David McKenzie to discuss Lighthouse requirements as a Plan Champion of the GMRPP.
- A preliminary meeting has been held with Jarvis Atkinson from Treaty to discuss opportunities to work together and how Lighthouse can contribute to supporting First Nations programs run by Jarvis and Michael Burke of Wulumburra.

RECOMMENDATION:

The GSLP Board notes the EO Report and activities as presented for the reporting period.

**AMY ROBINSON
GSLP
EXECUTIVE OFFICER**

Dear Greater Shepparton Lighthouse Project team,

I'm writing to express our sincere thanks for the laptops provided by the Greater Shepparton Lighthouse Project through the Laptops with Love program. These laptops will be distributed by our IPS (Individual Placement and Support) team at Headspace Shepparton to participants who can truly benefit from them.

These laptops will be instrumental in helping our participants access educational and vocational resources, apply for jobs, and continue their studies with greater ease. The impact of having their own device will be significant in breaking down barriers and providing them with the tools they need to succeed.

Our IPS team will ensure that these laptops reach participants who need them the most. Once received, the laptops will be theirs to keep and use as they see fit for their personal and professional development.

We deeply appreciate the collaboration between the Lighthouse Project and our team. Your support is making a real difference in the lives of young people in our community, and we are grateful for the trust you've placed in us to distribute these laptops.

Thank you again for your generosity and continued support. We look forward to the positive outcomes this initiative will bring.

Warm regards,

Robyn Hucker

A handwritten signature in blue ink, appearing to read "Robyn Hucker".

General Manager
Headspace Shepparton
03 58 21 8800
129 High Street
Shepparton, VIC 3630

DRAFTGSLP BOARD MEETINGS 2025



Date	Meeting/ Strategic Items	Date	Meeting/ Strategic Items
January		February	
THUR 23	GSLP BOARD - AGM - Approval of AFS & Audit Report	THUR 20 4PM-5.30PM	GSLP BOARD - Strategic Planning 2025
March		April	
No Meeting		THUR 17 4PM-5.30PM	GSLP BOARD - EO Performance Review
May		June	
No Meeting		THUR 19 4PM-5.30PM	GSLP BOARD - Chair & Board Review - Annual Development and planning budget forecast 2024/25
July		August	
No Meeting		THUR 21 4PM-5.30PM	GSLP BOARD
September		October	
No Meeting		THUR 23 4PM-5.30PM	GSLP BOARD - Review draft AFS - Approval of budget 2024/25
November		December	
THUR 27 4.30PM-6PM	GSLP BOARD Followed by end-of-year dinner and celebrations with staff at venue TBD?	No Meeting	
Venue: Lighthouse Office, Kialla MS TEAMS			